



Letter of Invitation

PROPOSAL No. ELCT/HQ/PR/N025-0001

FOR

CONSULTANCY SERVICE FOR CONDUCTING PERSONNEL AUDIT AT THE ELCT HEADQUARTERS OFFICE

Date: 17TH JULY, 2025.

1. This is the invitation for Proposal for Consultancy Service in Personnel Audit for Evangelical Lutheran Church in Tanzania Head Office.
2. The Evangelical Lutheran Church in Tanzania now invites proposals to provide the following consulting service for the underlisted whilst more details on the service will be provided in the Terms of Reference.

PROPOSAL NO. ELCT/HQ/PR/N025-0001

Category A: Consultancy Service

Proposal No.	Description of Goods
ELCT/HQ/PR/N025-0001	Conducting personnel audit at the elct headquarters office

3. This Request for Proposal (RFP) has been addressed to **consulting firms only**.
4. Interested applicants should submit their technical and Financial Proposal by the close of business on the 7th August 2025. The application should have the title **"Personnel Audit ELCT Headquarters"** This should be addressed to the ELCT Secretary General electronically to the following address: -

Secretary General
Evangelical Lutheran Church in Tanzania
P.O. Box 3033
ARUSHA
Email: elcthq@elct.or.tz